

## CITY COUNCIL PROCEEDINGS

**August 21, 2002**

The Mayor and City Council of the City of David City, Nebraska met in open public session at 6:00 p.m. on **August 21, 2002** in the meeting room of the City Office, 557 4th Street, David City, Nebraska. The Public had been advised of the meeting by publication of notice in The Banner-Press on August 15<sup>th</sup>, 2002 and an affidavit of the publisher is on file in the office of the City Clerk. The Mayor and members of the City Council acknowledged advance notice of the meeting by signing the Agenda which is a part of these minutes. The advance notices to the Public, Mayor and Council members conveyed the availability of the Agenda, which was kept continuously current in the office of the City Clerk and was available for public inspection during regular office hours. No new items were added to the agenda during the twenty-four hours immediately prior to the opening of the Council meeting.

Present for the meeting were: Mayor Stephen Smith, Council members Gary Smith, Bill Schatz, Ted Lukassen, and Nick Hein, City Administrator Andrew Brannen, Electric Supervisor Tim Kovar, Library Director Kay Schmid, Library Board members David Palomaki and Steve Mowers, Friend of the Library Kathy Eberle, Police Chief Stephen Sunday, Street Superintendent Jim McDonald, Water/Sewer Supervisor Gene Divis, and City Clerk Joan E. Kovar. Council member Mark Kirby arrived at 7:57 p.m.. Council member Gary Kroesing was absent.

City Administrator Brannen presented the following hand-outs:

City of David City  
2002-2003 Budget Summary  
**Police Department**

	Actual		Estimated		Percentage Change	Budgeted
	FY 00-01	FY 01-02	FY 01-02	FY 02-03		
Personal Services	\$213,220	\$223,442	\$225,017	\$227,462	1.1%	
Operating Expense	\$ 80,802	\$ 94,301	\$ 82,300	\$ 93,450 *		13.5%
Supplies	\$ 5,104	\$ 6,000	\$ 5,000	\$ 5,000	0.0%	
Equipment Rental	\$ 1,680	\$ 1,680	\$ 2,000	\$ 1,680	-16.0%	
<b>Total</b>	<b>\$300,806</b>	<b>\$325,423</b>	<b>\$314,317</b>	<b>\$327,592</b>	<b>4.2%</b>	

\* includes \$55,000 for dispatching (\$10,000 more than FY '02)

City of David City  
2002-2003 Budget Summary  
**Library Department**

	Actual		Estimated		Percentage Change	Budgeted
	FY 00-01	FY 01-02	FY 01-02	FY 02-03		
Personal Services	\$ 61,577	\$ 66,777	\$ 64,800	\$ 67,585	4.3%	
Operating Expense	\$ 17,210	\$ 15,650	\$ 16,095	\$ 16,045	-0.3%	
Supplies	\$ 13,919	\$ 13,573	\$ 13,500	\$ 12,500 **		-7.4%
<b>Total</b>	<b>\$ 92,706</b>	<b>\$ 96,000 *</b>	<b>\$ 94,395</b>	<b>\$ 96,130</b>		<b>1.8%</b>

\* additional \$1,400 expended due to successful grant applications

\*\* books and magazines cut by \$1,100

City of David City  
2002-2003 Budget Summary  
**Street Department**

	Actual		Estimated		Percentage Change	Budgeted
	FY 00-01	FY 01-02	FY 01-02	FY 02-03		
Personal Services	\$100,081	\$110,185	\$104,430	\$112,430	7.7%	
Operating Expense	\$ 45,826	\$ 66,455	\$ 69,750	\$ 65,750	-5.7%	
Supplies	\$ 16,805	\$ 12,155	\$ 13,800	\$ 13,800	0.0%	
Equipment Rental	\$ 1,750	\$ 3,500	\$ 3,500	\$ 3,500	0.0%	
<u>Capital Outlay</u>	<u>\$121,270</u>	<u>\$109,500</u>	<u>\$110,700</u>	<u>\$ 64,520</u>	<u>-41.7%</u>	
<b>Total</b>	<b>\$285,732</b>	<b>\$301,795</b>	<b>\$302,180</b>	<b>\$260,000 *</b>		<b>-14.0%</b>

\* highway allocation is estimated at \$208,000, therefore, local match must equal \$52,000 (\$208,000/4) for a total budget of \$260,000.

City of David City  
2002-2003 Budget Summary  
**Aquatic Center**

	Actual		Estimated		Percentage Change	Budgeted
	FY 00-01	FY 01-02	FY 01-02	FY 02-03		
Personal Services	\$ 22,869	\$ 45,840	\$ 26,700	\$ 51,500 *		92.9%
Operating Expense	\$ 12,576	\$ 20,700	\$ 21,000	\$ 25,000 **		19.0%
<u>Supplies</u>	<u>\$ 4,024</u>	<u>\$ 12,500</u>	<u>\$ 12,000</u>	<u>\$ 8,000</u>	<u>-33.3%</u>	
<b>Total Expenses</b>	<b>\$ 39,469</b>	<b>\$ 79,040</b>	<b>\$ 59,700</b>	<b>\$ 84,500</b>	<b>41.5%</b>	
<b>Total Revenue</b>	<b>\$ 19,838</b>	<b>\$ 43,000</b>	<b>\$ 39,500</b>	<b>\$ 71,200</b>	<b>80.3%</b>	
<b>Surplus/Deficit</b>	<b>\$ -19,631</b>	<b>\$ -36,040</b>	<b>\$ -20,200</b>	<b>\$ -13,300</b>		

\* includes 1 manager from 6 a.m. to 9 p.m., 2 concession/games persons from 12 p.m. to 8 p.m., and 5 guards from 11 a.m. to 9 p.m. (\$150 per day for a manager - \$80 per day for concession help - \$275 per day for guards) \$505 per day x 100 days = \$50,500

\*\* includes an additional \$3,000 for utilities and an additional \$1,000 for printing and publishing (advertising)

City of David City  
2002-2003 Budget Summary  
**City Office**

	Actual		Estimated		Percentage Change	Budgeted
	FY 00-01	FY 01-02	FY 01-02	FY 02-03		
Personal Services	\$ 72,954	\$ 80,180	\$ 84,100	\$ 85,800	2.0%	
Operating Expense	\$ 39,600	\$ 43,950	\$ 43,200	\$ 42,600	-1.4%	
<u>Supplies</u>	<u>\$ 2,761</u>	<u>\$ 2,500</u>	<u>\$ 3,000</u>	<u>\$ 2,500</u>	<u>-16.7%</u>	
<b>Total</b>	<b>\$115,315</b>	<b>\$126,630</b>	<b>\$130,300</b>	<b>\$130,900</b>	<b>0.5%</b>	

City of David City  
2002-2003 Budget Summary  
**General Fund Summary**

	Actual	Estimated		Budgeted		
	FY 00-01	FY 01-02	FY 01-02	FY 02-03	Percentage Change	
Personal Services	\$519,017	\$577,101	\$559,747	\$598,877	7.0%	
Operating Expense	\$235,237	\$289,444	\$283,670	\$294,320	3.8%	
Supplies	\$ 48,516	\$ 52,128	\$ 53,900	\$ 48,400	-10.2%	
Equipment Rental	\$ 3,430	\$ 5,180	\$ 5,500	\$ 5,180	-5.8%	
Capital Outlay	<u>\$121,270</u>	<u>\$109,500</u>	<u>\$110,700</u>	<u>\$ 64,520 *</u>	<u>-41.7%</u>	
Total	\$927,470	\$1,033,353	\$1,013,517	\$1,011,297	-0.2%	

Police Chief Sunday presented his budget. The dispatching costs were discussed. We currently pay 40%. The proposed budget for dispatchers salaries may be changed from \$55,000 down to \$53,500 to be more realistic. The Council discussed the lease purchase of a police car. \$11,500 is budgeted for vehicle repair and maintenance, to accommodate an \$8,000 lease purchase payment.

Library Director Kay Schmid presented a video presentation using power point. The video equipment was purchased through a \$5,345 technology grant. Schmid stated that a compressor went bad on one of the heat pumps at the library for a cost of \$1,437 which she doesn't have in her budget. The Council authorized Library Director Kay Schmid to repair the compressor with the expense coming out of this years contingency fund.

Street Superintendent Jim McDonald presented his proposed budget and explained several line items. McDonald explained the Highway Allocation. Council member Schatz stated that the budgeted amount for capital improvement: repair and maintenance of streets looks weak. Schatz suggested making a stronger commitment and raising this line item to \$100,000 which is a good level for street improvements instead of patchwork. McDonald explained that when the City grants a cost of living increase, but want the budgets to remain the same, the only way he can do that is to cut maintenance costs. City Administrator Brannen stated that we can't continually take money out of the reserves. The reserves won't last forever.

Mayor Smith declared a ten minute recess at 7:30 p.m.. The meeting resumed at 7:40 p.m..

Pool Manager Rob Scheffler presented the proposed swimming pool budget for 2002-03. The aquatic center ended with an estimated deficit of \$13,300. Scheffler estimated the pool was only open 2/3 of the normal time. The first four weeks they had extra help so personal services are higher. Also Rob Scheffler worked year round preparing for the opening of the new pool and that will not be necessary this year. Rob stated only some "tweaking" will be necessary.

City Clerk Kovar presented the City Office budget for 2002-2003 and explained some of the major line items. Kovar stated that if at any time the Council questions expenditures she can print a detailed listing account for every department that will show where every penny was spent.

City Administrator Brannen presented the following print-out:

City of David City  
**FY 2003-06 Capital Improvement Program**  
 General Fund

Department	Project/ Equipment	Recommended Funding Level			
		'02-'03	'03-'04	'04-'05	'05-'06

City Office	Fireproof vault	0 *	0	0	0
	Kitchen counter to replace cupboard	0 #	0	0	0
Police	Two patrol vehicles	0 #	0	0	0
	Windows	\$10,000	0	0	0
	Carpeting/Painting/Other	0	10,000	0	0
	New Heating and cooling system	0 @	0	0	0
	New car equipment	3,000	0	0	0
	Copier	0 +	0	0	0
Park	Mower	0	9,000	9,000	0
	Campground updates	0	0	40,000	0
	Fence for Athletic Field	0	20,000	0	0
Auditorium	Windows	0	0	0	0
Aquatic Center	Slide	0	0	0	50,000
Street	2 <sup>nd</sup> of 3 payments on the loader	\$28,000	28,000	0	0
	Heavy duty pick-up	0	0	10,000	0
	<u>Street sweeper</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>35,000</u>
	Total	\$41,000	67,000	59,000	85,000
	FY 2003-06 Total	\$252,000			

\* expense transferred to electric, water, and sewer utility

# operating expense

@ FY 2002 contingency expense

+ new copier will be purchased by the electric, water, and sewer utilities - old one given to police department

There being no further business to come before the Council, Council member Smith made a motion to adjourn. Council member Hein seconded the motion. Voting YEA: Council members Lukassen, Schatz, Kirby, Smith, and Hein. Voting NAY: None. Council member Kroesing was absent. The motion carried and Mayor Smith declared the meeting adjourned at 9:10 p.m..

Mayor Stephen Smith

City Clerk Joan E. Kovar



CERTIFICATION OF MINUTES  
August 21, 2002

I, Joan E. Kovar, duly qualified and acting City Clerk for the City of David City, Nebraska, do hereby certify with regard to all proceedings of August 21, 2002; that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and available for public inspection at the office of the City Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that the minutes of the meeting of the City Council of the City of David City, Nebraska, were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided with advance notification of the time and place of said meeting and the subjects to be discussed at said meeting.

Joan E. Kovar